



Booking Terms

Thank you very much for trusting Estudio Uno, it is a pleasure for us to be at your disposal.

We are very grateful for your commitment to quality and your support of professional companies in the industry. If you have any questions, please let us know and we will do our best to make your experience at our studios as pleasant as possible.

You can visit our facilities virtually by clicking on the following link to our Virtual Tour.

We appreciate you letting us know any additional information or needs regarding your project as soon as possible. We also appreciate any comments or suggestions that will allow us to improve and continue growing.

Booking and Payment Methods

BOOKING:

To formalise a booking it is necessary to pay 50% of the total amount.

Until this amount is paid, the dates will remain set in pre-booked mode. Our Staff will get in touch with clients with pre-bookings if the same dates are requested.

In cases where the reservation has been paid and the session(s) has to be suspended, the following procedure will be followed:

There will be NO refund. However, a voucher amounting to the booking fee will be granted for use on any of the services at “Estudio Uno”. The amount will depend on the time of cancellation:

1. **VOUCHER of 100%** of the booking fee, when cancelling 1 month in advance and the sessions booked were up to 3. Any booking above 3 days will require cancellation of 45 days in advance.
2. **VOUCHER of 50 %** of the booking fee, when cancelling between 29 and 21 days of the session.
3. **VOUCHER of 25%** of the booking fee, when cancelling between 21 and 15 days.
4. There will be **no voucher** nor **refund** when cancelling within 14 days of the booked session.

Booking and Payment Methods

PAYMENT METHODS:

Once payment of 50% of the total has been settled, the remaining amount of the invoice will be paid upon completion of the work, and the delivery of the material produced in the reserved sessions.

Payment can be made through:

- **Bank Transfer:**

-BancSabadell

IBAN: ES59 0081 5125 5700 0167 2372

-EurocajaRural

IBAN ES15 3081 0269 6435 8288 8529

- **Credit/debit card**
- **Cheque**
- **Cash (as long as the amount does not exceed €1000).**

STUDIO SESSION (see spaces)

- **Extra hours may be worked as necessary**, charging an extra for each hour over the stipulated session, determined in the official rates according to the combination of spaces chosen.

For any information on Estudio Uno's official rates, please consult this link.

If you know that more hours than usual will be required, please inform the hiring department of this.

Special rates are available for Lockout sessions (12 hours of recording with the studio locked).

- **Session fee includes an assistant in training.**
- **Rates for Assistants and Technicians**

Sound Technician (1 – 3 years experience) – €15 plus VAT / Hour

Senior Sound Technician (+10 years experience) – €30 plus VAT / Hour

Sound Engineer + On-Site Producer – €40 plus VAT / hour

- **The microphones are shared by all studios**, and their selection is subject to the contracted control: the needs of control A prevail over control B and this over control C.

The use of Neumann U47s and Neumann U67s microphones in Studio C has a surcharge of €10 plus VAT/hour.

Specs

- **Rigging and de-rigging time is part of the session time.**

We have a pre-assembly service through which we can carry out all the work required. In order to carry out this service, it is necessary to contact the contracting department to establish the technical requirements.

- **Session time starts counting from the contracted hour.**

We are not responsible for any delays that may occur. Likewise, if you arrive early and want to start the session, we can bring forward the start time to the new established time.

- **A break time is set for lunch.**

Session and technician time will start counting again from that break time.

If you do not want to stop for lunch, you must notify production so that the technician can be rotated, who must rest for one hour according to the contract. During this hour, another technician will replace him. Estudio Uno is not responsible if the client takes longer to eat.

BACKUPS

- When making backups, it is important to take into account that the time spent copying happens within the session time. We usually leave the files copying while de-rigging.
- In any case, Estudio Uno offers its clients 2 more options for sending tracks and sessions:
 1. Delivery Service: Shipping of hard drives for €10 (Home delivery).
 2. Online Shipping Service: Free shipping via online server (Wetransfer Pro).

BACKLINE AND PROPS (see equipment)

- The use of the backline is included in the session fee, except for grand pianos and hammonds, which have an additional cost for maintenance.
- For audiovisual recording it is possible to use the backline as a prop.
- For the use of carpets and lamps as props, please consult with the booking department, as this has an extra cost.
- Our insurance covers contingencies and catastrophes (theft, fire, flooding, etc.) for our clients up to €50,000 in backline and equipment, provided that we are notified and provided with a list of said equipment with its worth. In case of bringing equipment of a higher value and requiring a different insurance, please get in touch in order to increase the insurance.

Grand Pianos

BOOKING TERMS

- Estudio Uno offers its clients 4 acoustic pianos:
1. **Steinway & Sons B211 (2023) – Price €50 plus VAT/hour (Room R)**
 2. **Yamaha CF (1968) (Room A)**
 3. **Steinway & Sons A Ebonized (1896) (Room R – Can be moved to Room A – Extra Cost €50 plus VAT)**
 4. **Yamaha U3 Upright (Room B - Can be taken to Room A and Room R - Extra Cost €50 plus VAT)**

Estudio Uno Tuner: **David Izquierdo.**

Rates:

1. **Tuning – €120 plus VAT**
2. **Tuning + Review – €170 plus VAT**
3. **Technician Present 1/2 Session – €300 plus VAT**
4. **Technician Present Full session – €500 plus VAT**

The use of the Steinway & Sons B211 carries an additional cost of €50/hour. A flat rate of €200 plus VAT is established for the first 4 hours of use, regardless of the recording time used.

The use of the Yamaha CF and other pianos has no additional cost.

If you are recording with the Yamaha CF for more than 4 hours, or if you are recording a repertoire with an intense performance, it is necessary to do a tuning review.

Grand pianos

PIANO RULES FOR USE

- The piano is locked.
 - Please do not attempt to open the keyboard cover. If you wish to test the piano, please consult with the Estudio Uno's staff.
 - It is prohibited to place any type of object on top of the piano, regardless of its weight and size.
 - To move the piano, regardless of the distance, please consult the Studio Uno staff responsible for the recording session so they can arrange for the move and evaluate it.
 - Likewise, if the lectern needs to be removed, the Studio One staff will be in charge of doing so.
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- To perform any other type of technique on the piano other than the usual one (striking or plucking strings, hitting the harp, etc.) it is mandatory to consult with the Estudio Uno staff responsible for the recording session.
 - It is strictly forbidden to hit the furniture, keyboard or any other part of the piano as percussion.
 - Please, we strongly request that you wash your hands before touching the piano keyboard.
 - In the event of damage to the piano caused by the customer (bumps, dents in the furniture, scratches, etc.) that require costly repairs, the customer will be responsible for the repair.

Additional Services

FOOD CATERING:

- Consult with staff.

Various food delivery options and diverse catering services are available.
Payment for catering services is made on the spot, in cash or by card.

ACCOMMODATION:

- We can offer a 20% discount for the hotel at Colmenar Viejo for our clients. Find all the information on the following link.

<http://granhostalelchiscon.com/tarifas>

TRANSFERS

- We have several types of services for transfers and transportation of people and goods.

Free pick-up at the train station in Colmenar Viejo.

Customer collection and backline service.

Airport pick-up service.

Management of transfers by Taxi, Uber or Cabify.

Vehicle rental.

Additional Services

RECORDING PRODUCTION

- We have a recording production service, offering clients help with everything related to recording: setting schedules, musician arrivals, session organization, rider selection, special needs, etc.

We also offer a service for hiring session musicians for different productions.

EVENT PRODUCTION

- We have a production department for event organization (brands, recordings with the public, special services for companies, etc.) that will help you carry out your productions in Estudio Uno in the most efficient way possible.

HIRING MUSICIANS AND PRODUCTION

- We have a service for hiring musicians for your productions and arrangements. We can also provide a production service for your recording if you need it.

Signing the Booking Terms indicates the agreeing with them.

BUSINESS

- In this way, the interested party, Mr/Mrs/Ms _____
with ID _____ and address at _____
agrees to comply with these booking terms.

Estudio Uno

- MR/MRS/MS. _____.

- In compliance with the provisions of Organic Law 15/1999 on the Protection of Personal Data and Royal Decree 1720/2007, we hereby inform you that the data collected will be stored in our Clients and Suppliers file for the purposes of carrying out all matters relating to the activity of Uno Servicios Integrales de Música y Producción SL, as well as the sending of commercial offers, where appropriate. You may, at any time, exercise your ARCO rights by regular mail to the following address: C/ Cobalto 9, Colmenar Viejo, 28770, with Tax ID number B-87657854, registered office for these purposes at C/ Cobalto 9, Colmenar Viejo, 28770, under the terms set out in the Organic Law on Data Protection.